



WORK AT DOMINION VOTING!

System Specialist - Toronto



OUR COMPANY OFFERS HIGH-IMPACT, CHALLENGING, FAST-PACED, & REWARDING CAREER OPPORTUNITIES

Dominion Voting is searching for a tech-savvy, passionate **System Specialist** to be based in our Toronto office! This position will be responsible for a wide range of projects to include end-to-end election simulations, identifying new features for development, coming up with creative solutions to meet customer needs; and documenting procedures and solutions.

KEY JOB RESPONSIBILITIES:

- Managing end-to-end election simulations using Dominion's Democracy Suite of hardware and software products.
- Identifying gaps between customer technical requirements and current system capabilities.
- Defining new functional requirements for future development.
- Writing clear, concise user stories.
- Formulating creative solutions to meet customer needs using existing system functionality.
- Documenting system use procedures, known issues, and solutions.
- Interface with our external customers, contractors and vendors.
- Provide support to other staff members and teams to include regional Operations teams, Sales & Marketing, Manufacturing & Logistics, Engineering & Certification, etc., as required.
- Provide technical support to different departments within the company
- Analyze, troubleshoot and resolve product issues (hardware & software) for customers and co-workers.
- Provide on-site, Election Day support as needed.
- Train co-workers, customers and temporary elections day staff on products and procedures.
- Support the technical configuration and performance of the Dominion Voting Systems product lines.
- Work with Development, IT and Product Management teams to deploy robust, stable, and manageable products.
- Assist in the research, procurement and implementation of new technologies, products and tools.
- Adheres to all local, state, and federal rules and regulations that pertain to the operation of election systems.

THE SUCCESSFUL CANDIDATE WILL POSSESS:

- Bachelor's Degree, preferably in Engineering, Computer Science, Information Systems, or a related field.
- 2+ years' experience with technical hardware and software testing, quality assurance, QA, etc.
- 2+ years' experience working with and supporting customers / end users.
- Experience in the elections / voting systems industry is preferred, but not required.
- Exceptional written and verbal communication skills.
- Exceptional organizational skills, including attention to detail, accuracy, and time management.
- Ability to analyze problems and identify potential solutions and preventive measures.
- Ability to work unconventional hours when required (i.e. more than eight hours per day, at night, and on weekends).
- Willingness to travel, both domestically and internationally, approximately 50% of the time.
- Eagerness to learn.
- Eagerness and ability to take charge and lead the team towards creative solutions to challenging problems.
- Ability and eagerness to thrive in a high pressure, mission critical environment.



Dominion Voting Systems provides innovative election solutions to more than 1,200 jurisdictions in North America and abroad. Our team shares several common qualities including high energy, innovation, and dedication to product and customer service excellence. Our company offers challenging, fast-paced, rewarding opportunities for individuals seeking employment in a variety of different functions. You can learn more about us at www.dominionvoting.com



TO LEARN MORE ABOUT OUR TECHNOLOGY, PEOPLE AND SERVICES
VISIT DOMINIONVOTING.COM TODAY

INTERESTED
IN THIS
OPPORTUNITY?

EMAIL RESUME & COVER LETTER TO
RESUMES@DOMINIONVOTING.COM