

# WE'RE HIRING!



## Systems Specialist - Data Integration

Dominion Voting is searching for an experienced and data-savvy **Systems Specialist** to join our team in Denver or remotely in the US! This position will join our Data Integration team, and this role delivers advanced technical support to our field operation teams through researching, developing, and delivering complex/technical data elements across multiple and different systems, employing such tools as SQL and Macros. Additionally this role will collaborate as part of Tier II technical support to resolve complex/technical issues in the field.

### Responsibilities

- Research and build solutions to bridge data elements across different systems using SQL, Macros and other data tools
- Support the technical configuration and performance of the Dominion Voting Systems product lines.
- Analyze, troubleshoot and resolve any product issues (hardware & software) for customers and co-workers.
- Review, test and update product usage documentation, logistical information and help desk articles.
- Documents and reports all anomalies and issues encountered for all hardware and software products.
- Provides service to the Development department by conducting operational level testing of prototypes, collecting accurate data on system failures and developing practical field solutions to common problems.
- Identify tools that can improve the Dominion Voting Systems product line and increase efficiencies.
- Assist in the research, procurement and implementation of new technologies, products and tools.
- Ensures that product upgrades are successfully completed with no disruption to overall service level.
- Plan and schedule activities to meet deadlines established by others to ensure the completion of tasks.
- Ensures compliance with product warranty requirements and forecasts parts requirements.
- Develops expertise in the use, maintenance, repair and application across all DVS product lines.
- Provides on-site or remote support to state-level certification efforts of products.
- Provide technical support on all Dominion Voting Systems products both on-site, via the telephone or via email; write detailed, technical documentation for distribution internally and externally; and interface directly with customers, co-workers, and election officials
- Adheres to all local, state, and federal rules and regulations that pertain to the operation of election systems.

### Qualifications

- Bachelor's degree in Computer Science, Information Systems, or a related field (or equivalent work experience).
- 3+ years working with data structures, transforming data, Microsoft SQL Server, Microsoft Access, and Excel.
- Working knowledge of building stored procedures and Excel macros.
- Strong technical hardware and software skills to include:
  - Microsoft Windows/Windows Server, Microsoft SQL Server
  - Quality Assurance
  - Product Management
  - System virtualization
- Knowledge of general database applications and the interaction of those applications with external systems.
- Experience in the elections / voting systems industry is preferred, but not required.
- Experience working with County and/or State governments is preferred, but not required.
- Exceptional organizational skills to include attention-to-detail, accuracy, multi-tasking and time management.
- Ability to professionally and effectively liaise directly with customers and vendors.
- Ability to travel domestically and internationally up to 50% of the time.

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